

OCTORARA AREA SCHOOL DISTRICT

Minutes of Board Meeting Held on October 19, 2020

The regular meeting of the Octorara Area School Board was held in the Octorara Area Jr./Sr. High School Multi-Purpose Room and via Zoom on October 19, 2020.

A moment of silence and the Pledge of Allegiance preceded the meeting.

The President, Mr. Fox, called the meeting to order at 7:00 p.m. Other members present were: Ms. Bowman, Mr. Falgiatore (via Zoom), Mr. Ganow, Mr. Hurley, Mr. Koennecker, Mr. Norris, Ms. Yelovich, and Mr. Zimmerman. Also present were Mrs. Hardy, Secretary; Dr. Orner, Superintendent; Mr. Curtis, Business Manager; members of the administrative team; Ava Zimmerman-student representative; one teacher, two students and three family members who left after the presentation; and 15 citizens who attended the meeting via Zoom.

The minutes of the Work Session of September 14, 2020 and the Regular Meeting of September 21, 2020 were approved on motion of Mr. Ganow, second by Mr. Zimmerman and approval of all members present.

Under presentations, students Scott Davis and Ella Roselli accompanied by Dr. McWatters gave an International Youth Physics Tournament presentation on a friction oscillator and hot wire ammeter.

There were no information items.

The Treasurer's Report, which can be found at the end of these minutes, was approved on motion of Ms. Bowman, second by Mr. Falgiatore and approval of all members present. (Appendix A-10/19/20)

A list of bills for the General Fund totaling \$2,570,107.45; Cafeteria Fund totaling \$12,422.21, Capital Projects totaling \$191,538.13, and Capital Reserve totaling \$0.00 of which are attached to these minutes as Appendix B-10/19/20, were approved and ordered paid on motion of Ms. Bowman, second by Mr. Hurley and approval of all members present.

There were no visitors' comments for agenda items only.

The following items were approved on motion of Mr. Ganow, second by Mr. Koennecker and approval of all members present:

The Octorara Board of School Directors approved the updated Octorara Area School District Phased School Reopening Health and Safety Plan. (Appendix C-10/19/20)

The Octorara Board of School Directors approved policy 710 *Use of Facilities by Staff*, first reading. (Appendix D-10/19/20)

The Octorara Board of School Directors approved the resolution to appoint Ms. Nicole Morrow as tax collector for the District effective September 28, 2020 through June 30, 2021. (Appendix E-10/19/20)

The Octorara Board of School Directors accepted a donation of \$500 for the Sr. High School Student Council from Mr. Theodore Agurkis.

The Octorara Board of School Directors accepted, with regret, the resignation for purpose of retirement of Ms. Valerie Guiseppa as a science teacher at the Octorara Jr./Sr. High School effective October 31, 2020. (Hired October 1, 2000)

The Octorara Board of School Directors accepted, with regret, the resignation for purpose of retirement of Ms. Mary Weaver as library assistant at the Octorara Elementary School effective November 1, 2020. (Hired October 25, 1995)

The Octorara Board of School Directors accepted, with regret, the resignation of Mr. Richard Baker as an ESL Program Specialist at the Octorara Intermediate and Jr./Sr. High Schools effective October 9, 2020. (Hired August 25, 2004)

The Octorara Board of School Directors accepted the resignation of Ms. Leslee Wilcox-Kahler as ESL assistant at the Octorara Jr./Sr. High School effective September 23, 2020. (Hired March 21, 2016)

The Octorara Board of School Directors accepted the resignation of Mr. Seth Hoopes as JV wrestling coach at the Octorara Jr./Sr. High School effective October 3, 2020. (Hired for the 2019-2020 school year)

The Octorara Board of School Directors approved Ms. Deb Bollenbach as a long term substitute OVA teacher at the Octorara Jr./Sr. High School effective October 12, 2020 through November 25, 2020. Ms. Bollenbach's rate will be \$140 per day. (Replacing a medical leave.)

The Octorara Board of School Directors approved Ms. Kristan Eannone as a long term substitute Kindergarten teacher at the Octorara Primary Learning Center effective October 12, 2020 through the end of the 2020-2021 school year. Ms. Eannone's salary will be \$52,617 pro-rated. (Ms. Eannone is an approved substitute and is filling a remote learning class.)

The Octorara Board of School Directors approved Ms. Linda McCawley as an instructional assistant at the Octorara Elementary School effective October 20, 2020 pending completion of employee related documents required by law and the District. Ms. McCawley's rate will be \$12.65 per hour for 5.75 hours per day. (Replacing Haleigh Abbott who resigned.)

The Octorara Board of School Directors approved Ms. Hannah Dieringer as an instructional assistant at the Octorara Primary Learning Center effective October 5, 2020 pending completion of employee related documents required by law and the District. Ms. Dieringer's rate will be \$12.65 per hour for 5.75 hours per day. (Replacing Joan Ohar who resigned.)

The Octorara Board of School Directors approved Mr. Robert Knecht as an OVA instructional assistant at the Octorara Jr./Sr. High School effective October 12, 2020 pending completion of employee related documents required by law and the District. Mr. Knecht's rate will be \$12.65 per hour. (Replacing Tammy Simon who transferred.)

The Octorara Board of School Directors approved the salary adjustment for Ms. Lisa Hillman from \$52,617 (Step 18 to MAX of the Bachelor's Scale) to \$54,929 (Step 18 to MAX of the Bachelor's +15 scale.) (Ms. Hillman is a long term substitute second grade teacher.)

The Octorara Board of School Directors approved the following supplemental contract for the 2020-2021 school year:

Joanna Bowder	Mentor-Kristan Eannone	1.71 pts @ \$620	\$1,062
Chad Naggy	7 th Grade Baseball Coach	4 pts @ \$620	\$2,480

The Octorara Board of School Directors approved the following substitute support staff for the 2020-2021 school year:

Grace Meyer
Teri Rozell, Cafeteria

On motion of Mr. Ganow, second by Mr. Zimmerman and approval of all members present the Octorara Board of School Directors accepted, with regret, the resignation of Ms. Nina Thwaites as Sr. High School Student Council Advisor effective August 23, 2020. (Hired for the 2013-2014 school year.)

On motion of Mr. Ganow, second by Mr. Hurley and approval of all members present the Octorara Board of School Directors accepted the resignation of Mr. Tom DiSante as track and field coach effective October 9, 2020. (Hired for the 2020-2021 school year.)

On motion of Mr. Ganow, second by Ms. Bowman and approval of all members present the Octorara Board of School Directors accepted, with regret, the resignation of the following supplemental contracts for Ms. Valerie Guiseppe due to retirement:

Floating Class Advisor (Hired for the 2005-2006 school year.)
Sr. High Student Council Advisor (Hired for the 2015-2016 school year.)

On motion of Mr. Ganow, second by Ms. Bowman and approval of all members present the Octorara Board of School Directors accepted, with regret, the resignation for purpose of retirement of Mr. Brian Harsh as custodian at the Octorara Jr./Sr. High School effective December 23, 2020. (Hired July 24, 2000)

On motion of Mr. Ganow, second by Mr. Koennecker and approval of all members present the Octorara Board of School Directors approved Ms. Margaret Imms as a long term substitute third grade teacher at the Octorara Elementary School effective October 21, 2020 through the end of the 2020-2021 school year pending completion of employee related documents required by law and the District. Ms. Imms' salary will be \$52,617, pro-rated, which is Step 18 to MAX of the Bachelor's Scale. (New COVID 19 position)

On motion of Mr. Ganow, second by Mr. Hurley and approval of all members present the Octorara Board of School Directors approved Ms. Stacey Oldham as a long term substitute third grade teacher at the Octorara Elementary School effective October 21, 2020 through the end of the 2020-2021 school year pending completion of employee related documents required by law and the District. Ms. Oldham's salary will be \$52,617, pro-rated, which is Step 18 to MAX of the Bachelor's Scale. (New COVID 19 position)

On motion of Mr. Ganow, second by Mr. Zimmerman and approval of all members present the Octorara Board of School Directors approved Ms. Jillian Matys as a long term substitute third grade teacher at the Octorara Elementary School effective October 21, 2020 through the end of the 2020-2021 school year pending completion of employee related documents required by law and the District. Ms. Matys' salary will be \$56,881, pro-rated, which is Step 18 to MAX of the Master's Scale. (New COVID 19 position)

On motion of Mr. Ganow, second by Ms. Bowman and approval of all members present the Octorara Board of School Directors approved Ms. Caitlin Cressman as a long term substitute third grade teacher at the Octorara Elementary School effective October 21, 2020 through the end of the 2020-2021 school year pending completion of employee related documents required by law and the District. Ms.

Cressman's salary will be \$52,617, pro-rated, which is Step 18 to MAX of the Bachelor's Scale. (New COVID 19 position)

On motion of Mr. Ganow, second by Mr. Hurley and approval of all members present the Octorara Board of School Directors approved Ms. Samantha Norris as a long term substitute fourth grade teacher at the Octorara Elementary School effective October 21, 2020 through the end of the 2020-2021 school year pending completion of employee related documents required by law and the District. Ms. Norris' salary will be \$52,617, pro-rated, which is Step 18 to MAX of the Bachelor's Scale. (New COVID 19 position)

On motion of Mr. Ganow, second by Mr. Zimmerman and approval of all members present the Octorara Board of School Directors approved Ms. Olivia Moriarty as a long term substitute fourth grade teacher at the Octorara Elementary School effective October 21, 2020 through the end of the 2020-2021 school year pending completion of employee related documents required by law and the District. Ms. Moriarty's salary will be \$52,617, pro-rated, which is Step 18 to MAX of the Bachelor's Scale. (New COVID 19 position)

On motion of Mr. Ganow, second by Ms. Bowman and approval of all members present the Octorara Board of School Directors approved Mr. Michael Balistreri as an electrical maintenance mechanic effective November 2, 2020 pending completion of employee related documents required by law and the District. Mr. Balistreri's salary will be \$48,000 pro-rated. (Replacing Russell Baker who retired.)

On motion of Mr. Zimmerman, second by Mr. Koennecker and approval of all members present the Octorara Board of School Directors approved the updated OASD Athletic Health and Safety Plan. (Appendix F-10/19/20)

Under the Finance Committee Report, Mr. Ganow said the committee discussed restarting the Octorara Community Education Foundation, had a budget discussion including the Act I index for 2021-2022 will be 3.8%, discussed an additional traffic guard from Signal 88, Cares Grant funds with two additional grants possible, and replacing the custodian who is retiring.

Under the CCIU Board Representative report, Mr. Norris reported the meeting will be held on Wednesday, October 21, 2020.

There were no items of old business, new business, other items and announcements, or visitors' comments for items in general.

Under administrator comments and announcements, Ms. Lease said the PLC started their second week of in person learning and said it is going very well. The students are doing very well with the new requirements and rules. She said parent pick up has been challenging as approximately 1/3 of the students are being picked up. She thanked the staff for their willingness to pitch in and have an all hands on deck approach.

Mr. Dikun thanked staff and teachers for everything they are doing to keep students engaged in remote learning. He is looking forward to the students coming back next week. He thanked the Board for hiring the six needed teachers who will start training on Wednesday so they are prepared when the students return on Monday.

Dr. Haller said his staff has done a remarkable job taking on the new challenges and being diligent with the safety procedures while engaging in student learning. He said the students have been mature and good about following the new procedures. He thanked the staff and said he is proud of the students.

Dr. Orner reviewed the COVID 19 flowchart from the Chester County Department of Health. Nurses and staff have been trained in using the charts. She provided clarification in response to questions regarding COVID 19 procedures.

Dr. Orner announced the renovated website launched today. There will be some clean up and changes to the site that should be completed within a month.

Under Board comments, Mr. Hurley asked if there is any indication how students are doing with assignments and grades now that we are a month into the year. Is there any indication that the students are behind as a result of the end of last year?

Dr. Orner said there will be a report given at the Education Committee meeting next Monday.

Mr. Fox asked if there has been any guidance regarding the Keystone exams.

Dr. Orner said there is currently a House Bill that could allow states to apply for a waiver from testing. If the Bill fails and testing is required, parents can opt their students out. Federal accountability would remain in place and she is concerned how opting out would affect the performance report card from the state.

Mr. Fox said he appreciated the IYPT presentation and it was good to see students at a Board Meeting again.

Mr. Fox announced the following upcoming meetings:

Executive Session for Personnel – Monday, October 19, 2020 – Following the Regular Meeting in the Jr. High School Multi-Purpose Room/Zoom

Education Committee Meeting – Monday, October 26, 2020 – 6:00 p.m. in the Jr. High School Multi-Purpose Room/Zoom

Policy Committee Meeting – Monday, November 9, 2020 – 5:30 p.m. in the Jr. High School Multi-Purpose Room/Zoom

Facility Committee Meeting – Monday, November 9, 2020 – 6:30 p.m. in the Jr. High School Multi-Purpose Room/Zoom

Next regularly scheduled Work Session – Monday, November 9, 2020 – 7:00 p.m. in the Jr. High School Multi-Purpose Room/Zoom

Finance Committee Meeting – Monday, November 16, 2020 – 6:00 p.m. in the Jr. High School Multi-Purpose Room/Zoom

Next regularly scheduled Board Meeting – Monday, November 16, 2020 – 7:00 p.m. in the Jr. High School Multi-Purpose Room/Zoom

Education Committee Meeting – Monday, November 23, 2020 – 6:00 p.m. in the Jr. High School Multi-Purpose Room/Zoom

There being no further items of business the meeting adjourned at 8:20 p.m. on motion of Mr. Ganow, second by Ms. Bowman and approval of all members present.

This Board meeting can be viewed in its entirety at www.youtube.com/user/OctoraraAreaSD.

TREASURER'S REPORT
 OCTORARA AREA SCHOOL DISTRICT
 STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
 GENERAL FUND
 2020-2021

<u>Cash Balance as of September 1, 2020</u>		\$	9,053,464.91
<u>Receipts Deposited:</u>			
Revenue - (Tax Receipts, State Transfers)	\$	10,249,218.57	
Other Receipts - (Retiree Medical Payments, Misc.)		1,560.00	
Checking Account Interest		1,120.86	
Accounts Receivable		0.00	
Transfer in from Investments		-	10,251,899.43
Total Available	\$		19,305,364.34
<u>Disbursements:</u>			
Net Payroll	\$	1,003,081.50	
Accounts Payable		4,905,585.26	
Transfer to Investments		11,000,000.00	16,908,666.76
General Fund Cash as of September 30, 2020		\$	2,396,697.58
<u>Investments Outstanding</u>			
Beginning Balance PSDLAF Investment Account	\$	9,425,576.47	
Beginning Balance Fulton Money Market			11,894,595.14
Earnings on PSDLAF Investment Account			219.99
Earnings on Fulton Money Market			3,097.43
Net Transfers			11,000,000.00
Total General Fund Cash and Investments as of September 30, 2020		\$	34,720,186.61

For the October 19, 2020 Regular Board Meeting

Respectfully submitted,

Jill L. Hardy, Secretary
 Octorara Board of School Directors